1. **Committees**
   a) *Disband the Member Services Committee (MSC)*
      Following a recommendation from the Chairperson of the MSC, unanimously supported by the members of the MSC, the EC agreed with the proposal to disband the MSC.

      To a large extent, the activities of the MSC are currently covered through other reporting mechanisms within the IAA. With the new governance, it was felt that the main responsibility of the MSC, to oversee the organization of Congresses, could be transferred to the EC. Oversight for each Congress would be ensured through the appointment of an Organizing Committee that would include IAA representation through the appointment of key IAA delegates. The responsibility for Congress bursaries will be transferred to the A&A Committee.

   b) *Task Force on the Role of the Actuary in ERM*
      Following up on the EC report to Council of April 2010, the EC approved the TORs and membership of the Task Force, under the leadership of Malcolm Campbell (Sweden). The TF has begun its work and a progress update will be submitted to the EC for consideration at its meeting of July 6.

   c) *Supranational Relations Subcommittee*
      In reviewing the final version of the TORs, it was agreed that an additional role for the SRS could be to identify potential sources of funding for the development of the profession. The TORs were approved as presented, subject to the addition of the following words “explore funding opportunities”.

2. **Proposed strategy on meeting venues**
   The *Policy for the Selection of Meeting Venues* was approved. The EC is considering several invitations for future meeting venues and will make a proposal for approval by Council in Vienna.

3. **Proposal to link Sections to committees**
   The EC is working on a proposal to improve the link between the work of Sections and committees. A discussion paper will be submitted to Council for consideration in Vienna.

4. **Communications Subcommittee Paper**
   The Communications Subcommittee has met by telephone and identified key issues it intends to address in the short term, including the development of policies and protocols with respect to IAA publications and public relations activities.
5. **Review the Terms of Reference, Activity Reports and Action Plans of the following committees which are due for review: Accreditation, EFR, P&EB and Education**

The EC reviewed the TORs and activity reports of the above-mentioned committees in view of ensuring that they were aligned to the strategic plan. The EC’s comments have been communicated to the relevant chairs and amendments to their respective TORs, if any, will be communicated in due course.

The Secretariat is developing a template to be used by committees that will standardize their reports to EC and provide an opportunity to identify Key Performance Indicators for review by the EC.

The EC will continue to review the TORs in blocks of three to four committees, regrouping as much as possible interrelated committees in order to more easily identify any overlaps or need for coordination.

6. **Next Meeting**

The next conference call of the EC will take place on July 6, 2010.

Paul Thornton, Chairperson